



Teacher \_\_\_\_\_  
 Evaluator \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 ⓪ Regular Observation  
 ⓪ Formal Evaluation

Category	n/a	1 NI	2 AVG	3 GD	4 EX
<b>General Criteria</b>					
<b>Classroom Environment</b>					
	<ul style="list-style-type: none"> <li>Conveys student inquiry and learning: stimulating questions, thematic concepts, relevant vocabulary, visuals, and life are apparent</li> </ul>				
	<ul style="list-style-type: none"> <li>Organized, tidy, and clean.</li> </ul>				
	<ul style="list-style-type: none"> <li>Physical classroom space is used in multiple ways to enhance student learning</li> <li>Current student work is frequently displayed and changed in a quality manner.</li> </ul>				
<b>Basic Duties</b>					
	<ul style="list-style-type: none"> <li>Abides by contract regarding attendance and punctuality. When absent, teacher leaves sufficient plans for substitute.</li> </ul>				
	<ul style="list-style-type: none"> <li>Makes frequent parent contact for both positive and negative behaviors</li> </ul>				
	<ul style="list-style-type: none"> <li>Attendance is promptly and accurately taken and sent to appropriate location.</li> </ul>				
	<ul style="list-style-type: none"> <li>Grades are submitted on time; thoughtful comments re: student performance are included when necessary</li> </ul>				
	<ul style="list-style-type: none"> <li>Is present outside classroom 5 minutes before class begins and at the end of the school day</li> <li>Submits thorough quality curriculum maps on time</li> <li>Enters students in contests, projects, special programs, etc.</li> </ul>				

1 NI = needs improvement    2 AVG = average    3 GD = good    4 EX = excellent